Application for Fee Exemption based on a student’s link to an Australian Citizen or Permanent Resident

A fee exemption scheme provides assistance to families where the student has a parent or step parent who is an Australian citizen or permanent resident of Australia.

The student may be granted an exemption from the Temporary Residents Program Administration Fee and Education Fee where the student has a link to a parent or step parent through birth, marriage, a genuine de facto relationship or adoption.

Exceptions

- A student cannot be granted a fee exemption based on a link while they are holding or applying for a student visa (subclass 570, 571, 572, 573, 574, 575 or 580).

Essential Requirements

- The student must have a parent or step parent who is an Australian citizen or permanent resident of Australia.
- The student must have a valid application lodged with the Department of Immigration & Border Protection for a permanent resident visa.
- Where the parent and step parent are in a de facto relationship, the student must have a valid application lodged with the Department of Immigration & Border Protection for a permanent resident visa under the family stream of the Migration Program.
- The Temporary Residents Program Application Form must be completed for the student. The Application Form is available from the school or it may be downloaded from our website by clicking here.
- A copy of the student’s passport page and a copy of the student’s current visa issued by the Department of Immigration & Border Protection must be submitted with the Temporary Residents Program Application Form.
- Additional documents to verify the student’s link to an Australian citizen or permanent resident are also required and are explained on the next page.

Information Supplied in the Application

In the event that false or misleading information is supplied in the application to the Temporary Residents Program, it may lead to termination of enrolment and legal action to recover Education Fees by the New South Wales Department of Education.
Verifying a link to an Australian Citizen or Permanent Resident

These additional documents must be provided to verify the link to an Australian citizen or permanent resident of Australia:

Requirements where Biological Parent is married to an Australian Citizen or Permanent Resident

- A copy of the student’s birth certificate.
- Evidence the student has a valid application lodged with the Department of Immigration & Border Protection for a permanent resident visa.
- A copy of the marriage certificate as evidence the student’s biological parent has married an Australian citizen or permanent resident.
- Evidence the step parent is an Australian citizen or permanent resident of Australia. This may be a copy of the step parent’s Australian passport or permanent resident visa.

Requirements where Biological Parent is in a de facto relationship with an Australian Citizen or Permanent Resident

- A copy of the student’s birth certificate.
- Evidence the student has a valid application lodged with the Department of Immigration & Border Protection for a permanent resident visa under the family stream of the Migration Program.
- Evidence the step parent is an Australian citizen or permanent resident of Australia. This may be a copy of the step parent’s Australian passport or permanent resident visa.
- Evidence the student’s biological parent is in a genuine de facto relationship with an Australian citizen or permanent resident. The parent and step parent must complete the Statutory Declaration located at the end of this document.

Requirements where the student has been adopted by an Australian Citizen or Permanent Resident

- A copy of the student’s birth certificate.
- Evidence the student has a valid application lodged with the Department of Immigration & Border Protection for a permanent resident visa.
- Evidence the student’s adopted parent is an Australian citizen or permanent resident of Australia. This may be a copy of the parent’s Australian passport or permanent resident visa.
- A copy of the adoption compliance certificate or a copy of the order effecting the adoption.

Requirements where the Biological Parent is an Australian Citizen or Permanent Resident

- A copy of the student’s birth certificate.
- Evidence the student has a valid application lodged with the Department of Immigration & Border Protection for a permanent resident visa.
- Evidence the biological parent is an Australian citizen or permanent resident of Australia. This may be a copy of the biological parent’s Australian passport or permanent resident visa.
We, ............................................................. .................................................................
(name of declarant 1) (name of declarant 2)
of, ..................................................................................................................................
(address of declarants)
do solemnly and sincerely jointly and severally declare that:-

1. We are both over 18 years of age,
2. We are in a relationship as a couple with the other person,
3. Our relationship is genuine and continuing,
4. We live together, or do not live separately and apart, on a permanent basis.
5. We have been in the relationship for a minimum of 12 months,
6. We are not married or in a relationship as a couple with anyone else and that we
are not related to each other by family.

and we make this solemn declaration conscientiously believing the same to be true,
and by virtue of the provisions of the Oaths Act 1900.

Declared at: ..................................................................................................................
(place)
On: ..................................................................................................................
(date)

................................................................ ................................................................
(signature of declarant 1) (signature of declarant 2)
in the presence of an authorised witness, who states:

I,  ............................................................ a .................................................................,
(name of authorised witness) (qualification of authorised witness)
certify the following matters concerning the making of this statutory declaration
by the person who made it: (* please cross out any text that does not apply)

1. * I saw the face of the person OR *I did not see the face of the person because
the person was wearing a face covering, but I am satisfied that the person
had a special justification for not removing the covering; and
2. * I have known the person for at least 12 months OR *I have confirmed the
person’s identity using an identification document and the document I relied on
was:-

..................................................................................................................
(describe identification document relied on)

..................................................................  ..................................................
(signature of authorised witness) (date)
What is a Statutory Declaration?

A statutory declaration is a written document setting out certain facts to the best of the knowledge or belief of the person making it and is made subject to the provisions of certain legislation.

In New South Wales, statutory declarations are made pursuant to the provisions of the *Oaths Act 1900*. The Act prescribes penalties for making a false declaration and/or for witnessing a declaration without authority.

The declarants must sign the statutory declaration in front of a qualified witness.

What if I make a false declaration?

When you make a statutory declaration, you are declaring that the statements in it are true.

If you intentionally make a false statement in a statutory declaration, you could be penalised and it may lead to termination of enrolment of the student and legal action to recover Education Fees to the New South Wales Department of Education & Communities.

Who can witness a Statutory Declaration in New South Wales?

In New South Wales, an authorised witness must be a:

- Justice of the Peace (JP)
- Notary Public
- Commissioner of the court for taking affidavits
- Solicitor (with a current practising certificate issued under Part 2.4 Division 3 of the *Legal Profession Act 2004*)
- Other person by law authorised to administer an oath

The authorised witness must either:

- Know the person making the statutory declaration for a period of at least 12 months; or
- Confirm the identity of the person making the statutory declaration before it is made, by sighting an original or certified copy of an identification document in respect of the person and make a note of the identification in the space provided.